UNIVERSITY OF SOUTH CAROLINA

PeopleSoft Newsletter

Coming Soon - SpeedTypes and SpeedCharts

SpeedTypes and SpeedCharts are shortcuts used for combinations of chartfields that are used frequently. The use of these shortcuts can greatly increase transaction entry efficiency and reduce errors. The transactions that will have these shortcuts available are:

- SpeedTypes - Journals and Deposits,
- SpeedCharts - Payment Requests and Requisitions

Training webinars will be available soon to review these new features.

Key Activities Occurring Over the Next Two Months

Several tasks are scheduled to occur over the next few months that may affect the availability of PeopleSoft. Click here to access more information related to those tasks.

UPDATE - Changes to USC Regular Deposit Page

If you enter deposits for your department, you should have received an email from the Bursar's office announcing upcoming training opportunities to review the changes to the USC Regular Deposit page in PeopleSoft. Both online webinars and classroom training sessions are available. Click here to access the PeopleSoft Training schedule to register for one of these sessions.

UPDATE - Payment Request Inquiry

Subtle changes have been made to the Payment Request Inquiry page. They include changes to the tab order for the search criteria and updates to the way search results are displayed. A Payment Request Inquiry training video will soon be available.

DON'T FORGET!

Live Webinar: Payment Request for New Users

On November 3rd at 9am, the Controller's office will host a training session for new Payment Request users.

Click here to register.

Live Webinar: General Accounting / AP Hot Topic

On November 10th at 9am, the controller's office will host a training session for AP Uploads.

Click here to register.

Previous Newsletter Issues

Click here to access previous issues of the PeopleSoft newsletter.

Questions or comments? Use the **Contact Us** page to determine where to send your questions or comments.